



JOB DESCRIPTION

Facility Supervisor

Summary

This position is responsible for the supervision of a shift production cycle, ensure quality and quantity of products, while meeting of company standards of excellence. This position reports to the Vice President and Manager.

Essential Job Duties

- Responsible to supervise the operation of the facility in processing the raw product (sugarbeets) into the final product (sugar) and by-products (pressed pulp, molasses, and PCC) following regulatory rules, SQF, GMP, and FM Global QS guidelines.
- Leads plant staff in planning for and addressing plant operations problems, process changes and the establishment of operations parameters.
- Supervise, train and perform evaluation for personnel.
- Ensure efforts in planning and monitoring plant maintenance.
- Ensure updated operation procedures for every process, and training of all personnel.
- This position may participate in several manufacturing committees, including but not limited to, the Food Safety and Quality Committee, Safety and Sanitation Committee, as assigned by leader.
- Partner with and work closely with Facility Supervisors to ensure smooth operation and application of guidelines, policies and procedures.
- Other duties as required by the business.
- Adhere to all company policies and all safety, food safety, feed safety, and sanitation rules and programs.

Qualifications

- High School Diploma or Equivalent.
- Extensive knowledge of the technical aspects of beet sugar manufacturing
- Four plus years in manufacturing leadership positions.
- Strong mechanical ability.
- Understand what is required of food manufacturing facilities by FDA including CFR's, OSHA, SQF, GMP and FM Global QS guidelines
- Strong leadership skills.
- Detail oriented with strong analytical and problem solving skills
- Good Computer Technology skills.
- Good verbal skills.
- Organized with excellent time management skills
- Ability to communicate effectively with employees at all levels

Competencies and skill set required to do the job well

- Strong sugar manufacturing knowledge
- Excellent verbal and written communication skills
- Interpersonal skills
- Organization and time management
- Microsoft Office proficiency
- Leadership skills
- Conflict resolution skills
- Supervision skills

Physical Demands and Expectations

- Able to lift, bend, walk, climb stairs
- Able to work in varying temperatures from below zero to above 100 °F

Acknowledgement

I have reviewed this job description and am able to perform all duties required.

Print Name

Signature

Date